



Royal College of
General Practitioners

EAST ANGLIA FACULTY



Annual Awards 2019

Royal College of General Practitioners

East Anglia Faculty

Enclosed:

General information

How to apply

Introduction

The following provides information for GPs and their teams who may be considering submitting an application for the

2019 Annual RCGP East Anglia Faculty Awards

Aims

The Awards offer an opportunity for Primary Care teams to acknowledge their colleagues' excellence and innovation and also for individuals to nominate themselves for an Award.

The award process

The Awards process is overseen by a panel of judges made up of members of the RCGP East Anglia Faculty Board, both GPs and lay members. The judges will be looking for documented evidence such as:

- An outstanding contribution to Primary Care
- Innovative ideas
- Commendation by patients and colleagues
- Work carried out beyond the call of duty
- Details of personal qualities

Award categories

Awards are available in the following categories:

- **GP Award**
- **Practice Nurse Award**
- **Practice Manager Award**
- **Practice Team Award**

We will also be acknowledging the following successes:

1. New Fellows in East Anglia Faculty
2. Successful Membership by Assessment (MAP) candidates in East Anglia Faculty

How to apply

An application form is available on request from the faculty office (eanglia@rcgp.org.uk). The process is very easy and will take a small amount of time to complete. Once the application form is complete, the nominator will need to attach evidence of innovation and excellence described within the form. Examples of such evidence can be found in the application documents for each category.

Nominations

Everyone who is nominated for an Award will be told about the nomination.

After the deadline of **Monday 16 September 2019** the Judging Panel will draw up a short list. Everyone that is short listed for an Award will be invited to attend the Awards Ceremony. They will be invited to bring a party of up to 6 friends/colleagues with them.

The evening is free to attend but places are limited so you must let us know how many will be in your party as soon as you can.

Venue

Bedford Lodge Hotel, Newmarket CB8 7BX

Provisional Timings

18.00-18.30	Registration & drinks reception
18.30-19.30	Awards Ceremony (Photographs will be used in RCGP East Anglia Faculty newsletters and advertising material. Photographs will not be used for purposes outside RCGP)
20.00-21.45	Buffet Supper for all award nominees and guests (cash bar available)
22.00	Close

Annual Awards Ceremony will take place on the evening of Tuesday 1 October 2019

Category – GP Award



Prize: Engraved glass plaque and certificate

This award is for the most outstanding contribution to Primary Care service provision or development by a GP in the preceding year.

Nominations will be judged against the duties of a doctor registered with the General Medical Council, as taken from GMC “Good Medical Practice (2006)”.

The duties of a doctor registered with the General Medical Council:

- Make the care of your patient your first concern
- Protect and promote the health of patients and the public
- Provide a good standard of practice and care
- Keep your professional skills up to date
- Recognise and work within the limits of your competence
- Work with colleagues in the ways that best serve patients’ interests
- Treat patients as individuals and respect their dignity
- Treat patients politely and considerately
- Respect patients’ right to confidentiality
- Work in partnership with patients
- Listen to patients and respond to their concerns and preferences
- Give patients the information they want or need in a way they can understand
- Respect patients right to reach decisions with you about their treatment and care
- Support patients in caring for themselves to improve and maintain their health
- Be honest and open and act with integrity
- Act without delay if you have good reason to believe that you or a colleague may be putting patients at risk
- Never discriminate unfairly against patients or colleagues
- Never abuse your patients trust in you or the public’s trust in the profession
- You are personally accountable for your professional practice and must always be prepared to justify your decisions and actions.

The Award is open to all GPs, both RCGP members and non members

To nominate a colleague or to self-nominate for this prize:

Please complete the Application Form and email to with attached evidence to:

eanalia@rcgp.org.uk;

Closing date for entries – **Monday 16 September 2019**

Category – Practice Manager Award



Prize: Engraved glass plaque and certificate

This award is for the most outstanding contribution to Primary Care service provision or development by a Practice Manager in the preceding year.

Submissions should refer to:

- Commitment to patient care
- Innovative ideas
- Evidence of team work
- Details of personal qualities
- Commitment to work schedule and work colleagues. Commendation by patients and colleagues
- Evidence of work carried out beyond the call of duty.

To nominate a colleague or to self-nominate for this prize:

Please complete the Application Form and email with attached evidence to:

eanglia@rcgp.org.uk;

Closing date for entries – **Monday 16 September 2019**

Category – Practice Team Award



Prize: Engraved glass plaque, certificate and £200

This award is for the most outstanding contribution to Primary Care service provision or development by a Practice Team in the preceding year.

Submissions should refer to:

- Commitment to patient care
- Innovative ideas
- Evidence of team work
- Details of personal qualities
- Commitment to work schedule and work colleagues. Commendation by patients and colleagues
- Evidence of work carried out beyond the call of duty.

To nominate a colleague or to self-nominate for this prize:

Please complete the Application Form and email with attached evidence to:

eanqlia@rcgp.org.uk;

Closing date for entries – **Monday 16 September 2019**

Category – Practice Nurse Award



Prize: Engraved glass plaque and certificate

This award is for the most outstanding contribution to Primary Care service provision or development by a Practice Nurse in the preceding year.

Submissions should include reference to one or more of the following criteria:

- Patient recommendation of a Practice Nursing intervention which has made a significant difference to their health. For example: support with management of a long term condition.
- Demonstrable improvement in health of population beyond QoF— namely to NICE targets
- Improvement in attendance and engagement with all aspects of the population. For example: housebound, homeless.

To nominate a colleague or to self-nominate for this prize:

Please complete the Application Form and email with attached evidence to:
eanalia@rcgp.org.uk;

Closing date for entries – **Monday 16 September 2019**