

Welcome to our Governing Body meeting in Public

Welcome to our Governing Body meeting, thank you for coming. Our Governing Body meetings are held in public – but are not public meetings, so there will be an opportunity for questions at the end, after the Governing Body has conducted its business.

What the CCG is

CCGs are responsible for commissioning (planning, buying and monitoring):

- the care and treatment you may need in hospital and community health services
- urgent and emergency care (including out-of-hours)
- the medicines you may be prescribed
- mental health and learning disabilities services
- delegated responsibility for GP services

We are one of the largest CCGs in England, by patient population. We have 88 GP practices as members. We have a patient population of over 980,000 which is diverse, ageing and has significant inequalities. We manage an allocation of just over £1.3 billion to spend on healthcare for the whole population of this area, which is £1,125 per person.

The CCG has to work within an allocation for local health services and work closely with other NHS organisations and local authorities to ensure local people are receiving the best possible care.

Vision and values

Our Vision

Cambridgeshire and Peterborough CCG will work in partnership to improve quality of care, to develop healthy communities through change and innovation, making wise decisions about how we use the resources available to us.

Our Values

We are committed to being:

Organised
Honest
Decisive
Innovative
Ambitious
Compassionate

Who is the Governing Body

Composition of the Governing Body

The CCG Constitution describes the make-up of the Governing Body roles. Further information about the individuals who fulfil these roles can be found on our website. Link below:

<https://www.cambridgeshireandpeterboroughccg.nhs.uk/about-us/whos-who/>

The National Health Service (Clinical Commissioning Groups) Regulations 2012 set out a minimum membership requirement of the Governing Body of:

- a) The Chair
- b) The Accountable Officer
- c) The Chief Finance Officer
- d) A Secondary Care Specialist;
- e) A registered nurse (Known as the Chief Nurse)
- f) Two lay members:
 - Lay Member Governance & Audit - has qualifications expertise or experience to enable them to lead on finance and audit matters; and another who
 - Lay Member Assurance - has knowledge about the CCG area enabling them to express an informed view about discharge of the CCG functions

The CCG has agreed the following additional members:

- g) Lay Member Patient & Public Participation (who is the chair of the Primary Care Commissioning Committee and Patient Reference Group).
- h) Lay Member Finance and Performance [who is responsible for the integrated performance agenda]
- i) Four GPs drawn from member practices
- j) Chief Operating Officer
- k) Medical Director

A Deputy Chair* will be elected by the Governing Body and will be either a GP if the Chair is a Lay Member or a Lay Member if the Chair is a GP. The current Lay Member Deputy Chair is specified on the CCG's Website.

Each member will have one vote with the Chair. or in the absence of the Chair, the *Deputy Chair having a casting vote if required.

**The Deputy Chair will be elected by the Governing Body through a process of self-nomination and subsequent voting if required.*

Roles and Responsibilities for each Governing Body Member are set out in the CCG's Governance Handbook.

Additional Attendees at the Governing Body Meetings

The CCG Governing Body may invite other person(s) to attend all or any of its meetings, or part(s) of a meeting, in order to assist it in its decision-making and in its discharge of its functions as it sees fit. Any such person may be invited by the chair to speak and participate in debate but may not vote.

The CCG Governing Body will regularly invite the following individuals to attend any or all of its meetings as attendees:

Director of Public Health
CCG Secretary (to the Governing Body)
Clinical Leads appointed within the CCG to focus on key programme areas. For example – Medicines Optimisation, Urgent Care, Mental Health etc.
Other Executive Directors in line with the Organisational Structure

The Governing Body is the decision-making body of the organisation. All members of the Governing Body have signed a register of interests, in line with our Conflicts of Interest Policy and our CCG Constitution.

Agenda

The Agenda for our Governing Body meetings is divided into four sections:-

- General Issues
- Strategy
- Operations
- Governance

There is an opportunity for members of the public to ask questions about any aspect of the local NHS are welcome at the end of the meeting. Alternatively, questions can be put in writing to our CCG Secretary as set out on our web-site.

Our Governing Body papers are published on the CCG's web-site on the Friday before each meeting. They can be found at:

<https://www.cambridgeshireandpeterboroughccg.nhs.uk/about-us/governing-body-meetings/>

Dr Gary Howsam
GB Clinical Chair and Chief Clinical Officer
NHS Cambridgeshire and Peterborough CCG