

## PROCUREMENT REGISTER

### 2020-2021

(Note: – As a consequence of the COVID-19 Emergency - all Meetings of the CCG Governing Body between 1 April to 22 June 2020 were held in private)

Date of Decision	Contract Value	Procurement	Details of Decision Taken e.g. <ul style="list-style-type: none"> <li>• Proceed to Procurement</li> <li>• Contract Award Preferred Bidder</li> </ul>	Decision-Making Process	Any Conflict of Interest Declared	Organisational Lead(s)
21.04.20 GB in Private	£100k	Health Analytics System - Contract Extension	The Governing Body <b>approved</b> the Health Analytics Programme Board's recommendation to agree a 12-month extension to Health Analytics, whilst continuing to implement adam software with a revised implementation date of the end of March 2021.	Report made to Governing Body 24.04.20 on the options available to CCG and the associated recommendation made by the Health Analytics Programme Board for implementing the adam case management system during the current COVID-19 outbreak.	None declared	Louis Kamfer, Chief Finance Officer  Sharon Fox, Associate Director Governance  Mark Balaam, Contract and Procurement Specialist
28.04.2020	£1.3m (Total)	Extended Access Provider - Contract Extensions	The Governing Body <b>approved</b> that existing Extended Access Provider contracts be extended by a further three months with the contract expiry date moving from 30 June 2020 to 30 September 2020; That payment for Q1 (April – June 2020) be revised to reflect the latest weighted population figures and the difference backdated to the providers; with any further extension also reflecting latest weighted population figures. The Extended Access Providers were commissioned and utilised to respond to the COVID-19 crisis as required (based on new COVID-19 CCG	In the absence of the CCG receiving formal confirmation from NHS England and NHSE Improvement (NHSEI) regarding 2020/21 funding to support commissioning and contracting arrangements to deliver Extended Access the Governing Body was presented with the proposal to extend the current GP Federation & Granta contracts for a further three months from 1 July 2020 to 30 September 2020, with a	All GP Governing Body members declared an interest in this item and confirmed they would not participate in the decision making process if a vote was required.	Jessica Bawden, Director of Primary Care  David Parke, Associate Director of Primary Care

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			Governing Body in Private due to Covid 19 National Emergency Log of Decisions for publication on the CCG's web-site Page 5 standard operating procedures in general practice) and to plan and provide the necessary support services required to deliver our system wide recovery phase when appropriate. In making this decision, the Governing Body had taken in to consideration whether the contract should be extended until 31 March 2021 when the Network Direct Enhanced Service comes into place (1 April 2021) and considered the risks of doing so both in terms of financial and procurement risk as part of the proposal.	specific focus to respond to the impact of COVID-19 on the healthcare system.		
19.05.20 CCG Governing Body In Private	£3.37m	Integrated Community Equipment Service (ICES) and Technology Enabled Care (TEC) contracts - Extensions	The Governing Body <b>approved</b> the Cambridgeshire County Council and Peterborough City Council recommendation to agree a 12-month extension to the Integrated Community Equipment Service and TEC contracts with NRS, due to the COVID 19 response delaying commencement of a re-procurement process that had previously been agreed by the Senior Management Team	The Governing Body was presented with a proposal to extend contracts with existing providers due to the risk posed by the Covid-19 emergency on the planned re-procurement process for both these contracts.	None declared	Louis Kamfer, Chief Finance Officer  Aleksandra Mecan, Head of Community Commissioning & Integration
24.08.20 Chief Officer Team	-	HUC contract extension to 31/3/22	COT <b>approved</b> that the HUC contract be extended to 31 <sup>st</sup> March 2022 The use of Schedule 8 in the NHS Standard contract to support the delivery of the Urgent Care Collaborative outcomes	A detailed paper on the UEC Collaborative programme was presented to COT (24.10.19) IPAC (29.10.19) and Governing Body (5.11.19). The Gateway 1 approval paper was agreed by COT and Governing Body in January. A further detailed paper on the UEC collaborative programme was presented to Governing Body on 7.7.20.	None declared	Jessica Bawden, Director of Primary Care  Sue Oakman, Senior Contract Manager (Delegated Commissioning & Urgent Care

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08.09.20 CCG Governing Body	-	Extension of Extended Access contracts to 31.3.21	The Governing Body <b>approved</b>  Extension of the Extended Access contracts until 31 March 2021 for Cambridge GP Network, West Cambs Federation, Greater Peterborough Network and Granta Medical Practices.  Extension of the Extended Access contract until 31 March 2021 for West Cambridge Federation, but exclude the St Neots PCN population. To offer a 6 month contract to Lakeside Healthcare to deliver Extended Access on behalf of St Neots PCN until 31 March 2021.	Paper to the Governing Body on 14 January 2020 where approval was granted to extend all existing Extended Access Providers contracts to 30 June 2020. Paper to the Governing body on 28 April 2020 where approval was granted to extend all existing Extended Access Providers contracts to 30 September 2020	All GP Governing Body members declared an interest in this item  Item was chaired by the Deputy Chair who is a Governing Body Lay Member.	Jessica Bawden, Director of Primary Care  Sue Oakman, Senior Contract Manager (Delegated Commissioning & Urgent Care)
Chief Officer Team 21.09.20: Reported to Governing Body 03.11.20	-	Community Eye Services Contract	COT agreed an amended contract the change from the old Minor Eye Condition (MEC) service to the new Community Eye Service (CES) which was set up during the Covid-19 pandemic - To ensure ongoing participation by optometry practices, uplifted tariffs were needed to reflect complexity of current and proposed treatments, plus recent private sector price increases in this speciality	Paper to Chief Officer Team 21.09.20. Decision reported to Governing Body through Accountable Officer Report	None declared	Jane webster, Director of Commissioning  Simon King, Project Manager – Planned Care
23.11.20 Chief Officer Team (COT)	£746K PA	Contract Extension - Egton Support	COT <b>approved</b> extension of the Egton Support Contract for 2020/21 and noted the likely extension of the contract for 2021/22.	Paper to COT – 23.11.20 for decision	None declared	Louis Kamfer, Chef Finance Officer  John Clayton, Senior ICT Service Development Manager
23.11.20 Chief Officer Team (COT)	£132k PA	Contract Extension - NEL CSU Registration Authority	COT <b>approved</b> extension of the NEL CSU Registration and NHS Mail support contract for 2020/21 and to note the opportunity to extend the contract for 2021/22 if required.	Paper to COT – 23.11.20 for decision	None declared	Louis Kamfer, Chef Finance Officer

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						John Clayton, Senior ICT Service Development Manager
07.12.20 Chief Officer Team	Circa £100k	DoctorLink Contract Extension	COT approved the contract variation to extend the DoctorLink by 6 months from 18th December 2020 to 17 June 2021 as opposed to a full 12-month extension.	Paper to COT – 07.12.20	None declared	Louis Kamfer, Chief Finance Officer  Alys Turner, Senior Primary Care IT Manager
22.12.20 Integrated Performance & Assurance Committee (IPAC)	-	Adam Dynamic Purchasing System	IPAC approved a proposal to procure a digital market management procurement solution, provided by Adam, that will enable the CCG to strengthen its commissioning and brokerage functions which were currently reliant on manual processes	Paper to COT – agreed Report to IPAC 22.12.20 – approved. Reported to Governing Body in Private (12.01.21)	None declared	Carol Anderson – Chief Nurse  Lyndsay Codd, Head of Complex Cases  Delyth Yates, Head of Contracting – Community  Steve Ham – Head of Finance – Community, MH & CHC
11.01.21 Chief Officer Team	-	Lloyd George Records Digitalization	COT <b>approved</b> the <b>Invitation to Tender</b> and question document for the digitalisation of the paper Lloyd George Records held within primary care. Also identified need for establishment of project group and wider engagement with GP practices. Digitalisation required to be undertaken by the end of 2022.	Paper to COT – 11.01.21: Approved	None declared at COT	Louis Kamfer, Chief Finance Officer  John Clayton, Senior ICT Service Development Manager

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18.01.21 Chief Officer Team	-	Non-Emergency Patient Transport Services Contract Extension	Chief Officer Team approved an extension to the Non-Emergency Patient Transport Services (NEPTS) contract with East of England Ambulance Service NHS Trusts (EEAST) for a period of one year using a 'Not Substantial' safe harbour until 31 August 2022, under regulation 72 of the Public Contracts Regulations (PCR) to allow sufficient time for a full procurement process to be undertaken. The NEPTS contract had been scheduled to expire on 31 August 2022.	Paper to COT 18.01.21 agreed  Reported to Governing Body in Public as part of Accountable Officer Report 02.03.21	None declared	Sue Graham, Director of Contracts and Performance  Sue Oakman, Senior Contract Lead – Urgent and Emergency Care
CCG Governing Body (Virtual Approval 26.01.21)	-	Procurement of a Home Oxygen Service for East of England	<b>Endorsed the procurement</b> of a regional home oxygen service for a duration of seven years, with the option to extend for a further three years. <b>Approved</b> the ongoing management of the new contract would be completed by West Essex Clinical Commissioning Group. <b>Noted</b> that, on completion of tender process, an evaluation report to be brought back to the Governing Body for approval of the recommendation for contract award, currently predicted to be in Quarter 2 of 2021/22.	Paper to COT – 25.01.21 Paper to Governing Body 26.01.20 – meeting cancelled so approved virtually.	None declared	Jessica Bawden, Director of Primary Care  Sati Ubhi, Chief Pharmacist & Deputy Director
18.02.21 Chief Officer Team	£48,931	Peterborough Urgent Treatment Centre	The Chief Officer Team gave its approval for the contract with LCHS for the Peterborough Urgent Treatment Centre to be extended to 30 June 2021, at an additional cost of £48,931.00 which would be managed by an open book process.	Paper to COT 18.02.21 agreed  Reported to Governing Body in Public as part of Accountable Officer Report 02.03.21	None declared	Sue Graham, Director of Contracts and Performance  Matthew Smith, Senior Responsible Officer, Urgent & Emergency Care  Sue Oakman, Senior Contract

						Lead – Urgent and Emergency Care
23.02.21 Integrated Performance & Assurance Committee (IPAC)	-	Provision of Ardens for all C&P GP Practices	IPAC <b>approved</b> the recommendation to support all remaining 35 practices to implement Ardens as soon as possible under a free trial basis to support COVID vaccination cohort identification, management and associated data recording and to then proceed with the purchase of Ardens and Ardens Manager. IPAC <b>approved</b> for 2021/22 but also wanted to explore the potential for a longer term contract to be put in place. The procurement will be progressed via a Framework but will require a waiver to Standing Orders to be completed and agreed given the uniqueness of the product.	Paper to COT – 07.12.20 Paper to IPAC – 23.02.21 Reported to Governing Body in Public as part of IPAC Overview report 02.03.21	All GP Members of the IPAC and Governing Body declared an interest in this item and did not participate in the decision	Louis Kamfer, Chief Finance Officer  John Clayton, Senior ICT Service Development Manager  Alys Turner, Senior Primary Care IT Manager
02.03.21 CCG Governing Body in Public	-	2021-22 contracting plan for CCG Commissioned Extended Access Service	The Governing Body <b>agreed to:</b> 1.Extend the Extended Access contract for Greater Peterborough Network by twelve months with the contract expiry date moving to 31 March 2022. 2.Extend the Extended Access contracts for Granta Medical Practices by twelve months with the contract expiry date moving to 31 March 2022. 3.Extend the Extended Access contracts for West Cambridge Federation by twelve months with the contract expiry date moving to 31 March 2022. Practices aligned with St Neots PCN would be excluded from 1 October 2021. 4.Extend the Extended Access contracts for Cambridge GP Network by twelve months with the contract expiry date moving to 31/3/22. Practices aligned with St Neots PCN would be excluded from 1 October 2021. 5.As PCNs cannot hold contracts, offer a 6 month contract to Lakeside Healthcare to deliver Extended Access on behalf of St Neots	Chief Officer Team 25.01.21 – agreed recommendations to GB  CCG Governing Body in Public 02.03.21 - approved	Ali Governing Body GPs declared an interest. They were able to comment on the paper as part of their corporate roles, but did not participate in decision making process.	Jessica Bawden, Director of Primary Care  Sue Oakman, Senior Contract Lead – Urgent and Emergency Care

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			PCN from 1 October 2021, contract to expire 31 March 2022			
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