

Think Medicines!



Cambridgeshire and Peterborough
Clinical Commissioning Group

Issue 22
June 2017

Safety Controlled Drugs

- Are you legal?
- New incident reporting procedure

We continue to receive notification of thefts of doctor's bags and pads from their cars. These **MUST** be reported to the police. Doctors are reminded to not leave these high value items unattended.

CONTROLLED DRUG REGISTER

The Controlled Drug Register is a legal document.

It is a record of all the Schedule 2 CDs on your premises.

The law does not differentiate between a CD that can be clinically safely administered to a patient and one that can not, e.g. whether it is in date or has expired.

Date expired or damaged stock CDs **MUST NOT** be written out of the CD register until they are denatured and disposed of in the presence of an Authorised Witness.

Items returned from patients **BECAUSE THEY HAVE BEEN DISPENSED IN ERROR MUST BE** quarantined and denatured and disposed of in the presence of an Authorised Witness.

NEW INCIDENT REPORTING PROCEDURE

NHS England Midlands and East (East) have signed up to the National CD Incident Reporting Tool.

www.cdreporting.co.uk

Please register to use the site now to prevent delays in reporting when the need arises.

All CD incidents and concerns need to be reported to NHS England, within 48 hours of being identified, using this tool:

- Prescribing errors.
- Dispensing errors.
- Running balance discrepancies (extra stock or lost stock).
- Failure to follow SOPs.
- Failure to follow legal requirements.

THE CONTROLLED DRUG CABINET

The legal specification of CD Cabinet includes:

- Being made of steel.
- Being bolted to a wall or floor using rag-bolts - always supplied with cabinet (the wall should be of solid construction).
- Being fitted with an effective lock and dead-bolt.

